

# Promotions and Review Board 2003

## Academic Promotions Board (Lecturer Advancements)

The position of all temporary lecturers and lecturers on probation (other than staff at the Scottish Borders Campus who have retained SCOT conditions of service) will be considered by the Academic Promotions Board during the Spring Term.

The criteria for satisfying probation and for advancement from Lecturer A to Lecturer B are available at <http://hw-news.hw.ac.uk>

The Human Resources Manager will be writing to Heads of Schools inviting them to make the necessary submissions by Friday 14 February 2003.

## Academic-Related Staff Review Board

Heads of Schools/Divisions and Directors of Centres are being invited to make recommendations about promotion and regrading by 13 January 2003. The position of all academic-related staff who come within the Board's terms of reference and who are at the top of a scale will shortly be considered by the Board.

The criteria for promotion of individuals and the regrading of posts are available on the news and events website at <http://hw-news.hw.ac.uk>

Any member of staff contemplating making a personal case is advised to request a copy of the Academic-Related Staff Review Board Procedures before submitting the case.

## "Eye, Eye"

Congratulations to Professor Peter Aspinall, Dr Ana Armbrrecht and Dr Patricia Nelson, School of the Built Environment, who, in collaboration with their colleague Dr Bal Dhillon of the Princess Alexandra Eye Pavilion, are one of three teams short-listed for the 2002 UK Ophthalmology prize.

The nomination is in recognition of the team's research and support work aimed at benefiting patients with low vision.

**For further information contact:**  
**Professor Garry Pender**  
**School of the Built Environment**  
**ext: 3312**  
**email: [G.Pender@hw.ac.uk](mailto:G.Pender@hw.ac.uk)**

## Paxton Presents

Professor Roland Paxton, School of the Built Environment, presented an invited paper on 'Early American Civil Engineering Achievements - A View from Abroad' at the ASCE's 150th Anniversary Conference in Washington DC in November.

From an extensive archival search he identified and discussed the role of timber in harbour, inland navigation, road, bridge, railway and waterworks achievements.

**For further information contact:**  
**Professor Roland Paxton**  
**ext: 4422**  
**email: [rolandp@civ.hw.ac.uk](mailto:rolandp@civ.hw.ac.uk)**

## Academic Registry

In the latest changes to take place in the Academic Registry, Sheelagh Wallace will take over from David Nisbet as Student Records Officer from 1 December 2002.

Sheelagh will be responsible for organising training in ISS for Schools contacts, following the submission of the SHEFC Early Statistics Return in mid-December.

David is taking on the position of administrator to the management group in EPS.

**For further information contact:**  
**Sheelagh Wallace**  
**Academic Registry**  
**ext: 3407**

## Approval Procedures

The Principal and Deans Committee has agreed that a schedule of responsibilities for various approval procedures in the restructured University should be made available to relevant members of staff. A copy of the schedule is available at <http://www.hw.ac.uk/registry/academic-reg-info.php>.

The schedule is a working document and it is anticipated that further responsibilities should be added in due course.

**Comments on the schedule should be forwarded to:**  
**Stewart Smith,**  
**Deputy Registrar**  
**ext: 3632**  
**email: [s.smith@hw.ac.uk](mailto:s.smith@hw.ac.uk)**